

LEARNING DIFFICULTY/DISABILITY/HEALTH PROBLEM

Do you consider yourself to have a learning difficulty and/or disability and/or health problem?

Yes - 1 No - 2 If yes, please select all that apply from the options below:

- | | | |
|--|--|--|
| <input type="radio"/> Vision impairment - 04 | <input type="radio"/> Severe learning difficulty - 11 | <input type="radio"/> Speech, language and communication needs - 17 |
| <input type="radio"/> Hearing impairment - 05 | <input type="radio"/> Dyslexia - 12 | <input type="radio"/> Down Syndrome - 18 |
| <input type="radio"/> Disability affecting mobility - 06 | <input type="radio"/> Dyscalculia - 13 | <input type="radio"/> Other physical disability - 93 |
| <input type="radio"/> Profound complex disabilities - 07 | <input type="radio"/> Autism spectrum disorder - 14 | <input type="radio"/> Other specific learning difficulty (e.g Dyspraxia) - 94 |
| <input type="radio"/> Social and emotional difficulties - 08 | <input type="radio"/> Temporary disability after illness/accident - 16 | <input type="radio"/> Other medical condition (e.g. epilepsy, asthma, diabetes) - 95 |
| <input type="radio"/> Mental health difficulty - 09 | | <input type="radio"/> Other learning difficulty - 96 |
| <input type="radio"/> Moderate learning difficulty - 10 | | <input type="radio"/> Other disability - 97 <input type="radio"/> Prefer not to say - 98 |

If you have selected more than one option from the above, please enter the code of the learning difficulty, disability or health problem that will impact most on your education

Do you need any support in regards to the information declared above? Yes No

EDUCATION Please tell us what current level you hold by ticking all that apply:

- No Qualifications** - 99
- Entry Level** - examples include: Award, Certificate, Adult Literacy or Numeracy, ESOL, Maths or English, Functional Skills - 01
- Level 1** - examples include: Award, Certificate, Diploma, Adult Literacy or Numeracy, ESOL, Functional Skills, Key Skills, NVQ, GNVQ Foundation, Introductory Certificate or Diploma, Foundation 14-19 Diploma, GCSE/O Level (at grades D-G/1-3, or less than 5 grades A-C/4-9), CSE (grades 2 and 3), 1 AS Level - 02
- Level 2** - examples include: Award, Certificate, Diploma, Vocational and technical qualifications at level 2 (not on the level 2 and level 3 legal entitlement list), ESOL, Functional skills - 03
- Full Level 2** - examples include: Certificate, Diploma, NVQ, GNVQ Intermediate, Higher 14-19 Diploma, 5 or more GCSEs/ O-levels (grade A*-C/grade 4 or above), 5 or more CSEs (grade 1), 2 or 3 AS-Levels, 1 A Level - 04
- Level 3** - examples include: Vocational and technical qualifications at level 3 (not on the level 2 and level 3 legal entitlement list), Core maths, Technical qualifications (part of T levels), Components of international baccalaureate - 05
- Full Level 3** - examples include: Certificate, Diploma, NVQ, GNVQ Advanced, Advanced 14-19 Diploma, Access to HE, 2 or more A-Levels/4 or more AS-Levels - 06
- Level 4** - examples include: Award, Certificate, Diploma, HNC, Certificate of Higher Education, NVQ - 07
- Level 5** - examples include: Award, Certificate, Diploma, HND, Foundation Degree, NVQ - 08
- Level 6** - examples include: Award, Certificate, Diploma, Bachelor's Degree, Graduate Certificate or Diploma - 09
- Level 7 or above** - examples include: Award, Certificate, Diploma, Doctorate, Masters Degree, Postgraduate Certificate or Diploma - 10
- Other - please state

Title of your <u>highest</u> qualification	Level	Grade
e.g. Diploma in Music Production	e.g. Level 3	e.g. MMM
e.g. Business & Management	e.g. BA (hons)	e.g. 2:1

WHAT WERE YOU DOING BEFORE THE START DATE OF YOUR COURSE?

IN WORK select one option from a, b and c	a)	<input type="radio"/> I was in paid work, Employed - 10 <input type="radio"/> I was in paid work, Self-employed - 10 and tick box
	b)	Hours worked per week: <input type="radio"/> 1-10 - 5 <input type="radio"/> 11-20 - 6 <input type="radio"/> 21-30 - 7 <input type="radio"/> 31+ - 8
	c)	Length of time in this employment (months): <input type="radio"/> 0-3 - 1 <input type="radio"/> 4-6 - 2 <input type="radio"/> 7-12 - 3 <input type="radio"/> More than 12
NOT IN WORK select one option from d and e	d)	<input type="radio"/> I was not in paid work, but I was looking for work and available to start work - 11 <input type="radio"/> I was not in paid work, not looking for work and/or not available to start work - 12
	e)	Length of time out of work (months): <input type="radio"/> Less than 6 - 1 <input type="radio"/> 6-11 - 2 <input type="radio"/> 12-23 - 3 <input type="radio"/> 24-35 - 4 <input type="radio"/> 36 or more - 5

Tick if you were also in receipt of one of the following benefits:

- JSA - 1 ESA - 5 Universal Credit - 4 Other please state - 6

Where I have declared I am in receipt of a benefit above it is in my own right or as part of a joint claim (not as a dependant)

From what date did the above apply? ADMIN USE - date used on PS (if different)

Were you also in full time education/training? Yes No

Will all of the above information still apply when you start your course? Yes No

SAFEGUARDING AT HULL COLLEGE

Do you have any criminal convictions, cautions, reprimands, final warnings or prosecutions pending? Yes No

If yes, have you disclosed this information to the college/training provider on a CRIF1 form? Yes No (If no request a form)

All students are asked to disclose if they have any criminal convictions when they apply and enrol with Hull College Group, unless exempt under the Rehabilitation of Offenders Act (1974). It is also your responsibility to inform your tutor or a designated safeguarding officer (DSO) if you are charged with, or convicted of a criminal offence during your course of study for an offence which has not been previously disclosed.

The Rehabilitation of Offenders Act 1974 does not always apply, this is because of the college's safeguarding duties for children and vulnerable adults. This therefore allows us to request information for any unspent or spent sentences where applicants are studying courses, or involved in college activities or work placements, with children, young people or adults at risk

Looked After Children

Are you currently in the care of the Local Authority? Yes No

Young Carers

Young carers are children and young persons under 18 who provide, or intend to provide, care, assistance or support to another family member.

They carry out, often on a regular basis, significant or substantial caring tasks and assume a level of responsibility, which would usually be associated with an adult.

Are you a young carer? Yes No

Adult Carers

An adult carer is someone who provides unpaid support to family or friends who could not manage without this help. This could be caring for a relative, partner or friend who is ill, frail, disabled or has mental health or substance misuse problems.

Are you an adult carer? Yes No

ASSESSMENT OF FEES AND FUNDING

STUDENT - Please tick all statements that currently apply to you at the start of your course	
I am aged between 16-18 on the 31st August 2025	<input type="checkbox"/>
I am aged between 19-23*, I do not have a full level 2 qualification or higher and I am enrolling on a full level 2 qualification that is on the legal entitlement list	<input type="checkbox"/>
I am aged between 19-23*, I do not have a full level 3 qualification or higher and I am enrolling on a full level 3 qualification that is on the legal entitlement list.	<input type="checkbox"/>
I am aged between 19-23*, I do not have a full level 3 qualification or higher, I earn more than £25,750 per year and I am enrolling on a level 3 qualification on the Free Courses for Jobs list.	<input type="checkbox"/>
I do not already have an A*-C /grade 4 or above in GCSE Maths	<input type="checkbox"/>
I do not already have an A*-C /grade 4 or above in GCSE English	<input type="checkbox"/>
I claim Job Seekers Allowance**	<input type="checkbox"/>
I claim Employment & Support Allowance**	<input type="checkbox"/>
I claim Universal Credit**, disregarding Universal Credit and other benefits I earn less than £952 (individual claim) or £1534 a month (joint claim with partner), from paid employment	<input type="checkbox"/>
I claim other state benefits**,disregarding benefits I earn less than £952 (individual claim) or £1534 a month (joint claim with partner), from paid employment	<input type="checkbox"/>
I am unemployed and do not receive any benefits. I want to be employed and the course I am enrolling on is directly relevant to my employment prospects and the local labour market needs	<input type="checkbox"/>
I am employed or self employed and I earn less than £25750 annual gross salary. I can provide evidence that this is the case	<input type="checkbox"/>
I am studying a course at level 3 or above and have applied/am intending to apply for an Advanced Learner Loan	<input type="checkbox"/>
My employer is paying my fees (a letter/email must be provided from your employer)	<input type="checkbox"/>
None of the statements above apply to me	<input type="checkbox"/>

*You must be aged 23 or less at the start of your learning aim to receive full funding

** Where I have declared I am in receipt of a benefit it is in my own right or as part of a joint claim (not as a dependant)

LEARNER AGREEMENT AND PRIVACY NOTICE

The College endeavours to be as transparent about the processing of individual data as it can be, and a copy of the full Privacy Notice for Learners was made available to you as part of your enrolment. An electronic copy of this Privacy Notice and the Full Data Protection (GDPR) Policy can be accessed on our website via the following link: (<https://www.hull-college.ac.uk/policy-hub>).

The Privacy notice sets out the purpose for collecting the information, your rights in relation to your information we have collected, how we protect your information and who we share your information with. For example, the personal information you supply to us will be used by the Department for Education, to issue you a Unique Learner Number (ULN), and a Personal Learning Record if not already set up.

Further information about use of and access to your personal data, details of organisations with whom we regularly share data, information about how long we retain your data, and how to change your consent to being contacted, please visit:

<https://guidance.submit-learner-data.service.gov.uk/25-26/ilr/ilrprivacynotice>

Through the enrolment process, you have confirmed the following in relation to your chosen programme:

- You have received information, advice and guidance to assess your suitability for this course, and we reviewed your goals, expectations and career progression options available post completion.
- You fully understand the requirements of the programme and understand the entry requirements.
- You have been made aware of the College policies, including the 'Fees Policy' (<https://www.hull-college.ac.uk/policy-hub>), the 'Behaviour and Disciplinary Policy' and the full 'Conditions of Enrolment' (<https://www.hull-college.ac.uk/enrolment>)
- The College aims to provide a Healthy and Safe Environment for you to learn but you understand that you also play a part in taking reasonable care in all activities to safeguard the health and safety of yourself and others.
- You consented to your photograph being taken and used in College systems for the purpose of identification. It will also be used on your Photo ID card. You further consented to wearing this card whenever you are on one of the Hull College sites.
- You will be diligent in your learning, attend classes, and take exams as required to achieve the objectives agreed in your individual learning plan.
- You consent to being contacted by the college, or a third party acting on our behalf, for the purposes of collecting your destination on completion of your learning programme.
- If you are aged 16-18 the College has collected your parent(s)/guardian(s) contact details to notify them of an Emergency situation or if the college feels you are at risk of becoming NEET (Not in Education, Employment or Training) or if there is a disciplinary taking place. If you are aged 19+ the college has collected next of kin emergency details.
- You will notify the college, if during the course, you are convicted of a criminal offence (other than minor motoring offences.)
- You understand why your information is being collected and who will have access to our personal data. You declare that all the information you have provided is accurate and that any false statements may result in disciplinary proceedings.
- You understand that the personal information provided is passed to the Chief Executive of the Department for Education to meet legal duties under the Apprenticeships, Skills, Children and Learning Act 2009, and for the Agency's Learning Records Service (LRS) to create and maintain a unique learning number (ULN). The information provided may be shared with other partner organisations for the purposes relating to education or training. You understand you can opt out of sharing my personal data with the LRS but realise that doing so may later restrict progression opportunities with other institutions.

The college will not release any of your disclosed personal data to a third party where this contravenes the General Data Protection Regulations. However, we may make a disclosure without consent when: a student under the age of 18 or a vulnerable adult is believed to be a serious risk of harm; there is evidence of serious public harm or risk of harm to others; there is evidence of serious health risk to the individual; instructed to do so by court or statutory agency in the prevention, detection or prosecution of a crime.

You have agreed to be enrolled onto the course set out in the enrolment procedure.

You gave the College permission to view your personal learning record and to access your previous achievements to support this enrolment.

You are not already studying at another institution, or with another training provider, on the start date of this course.

You may be contacted after you have completed your programme of learning to establish whether you have entered employment or gone onto further training or education.

The College will contact you by email, post or phone/mobile whilst you are studying here regarding your course or progression. It will also contact your next of kin in an emergency by email or phone.

These forms are a legally binding contract and confirms that I have read and understood the above statements

Student/Advocate name Signature Date

I give the college permission to view my personal learning record and to access my previous achievements

to support this enrolment

TUTOR SECTION

I, the tutor, confirm that I have checked the relevant entry requirements of the above student and authorise them to enrol on the courses indicated on the Course Information Insert, which I have included with this form

Tutor name Signature Date School

OFFICE USE

Nationality checked? Outstanding fees checked?

Input by

Date