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| Aim | |
| 1.1 | To develop the Voluntary Community and Social Enterprise (VCSE) sector and it’s partnerships within the East Riding of Yorkshire. |
| Purpose | |
| 2.1 | To provide a single point in which the VCSE can meet with each other and relevant public and private sector partners in the interest of all beneficiaries**[[1]](#footnote-2)** |
| Objectives | |
| 3.1 | To build effective, communication mechanisms between VCSE organisations and the public and private sector |
| 3.2 | To share information of interest across all services supporting people living in the East Riding |
| 3.3 | To create opportunities through new and existing mechanisms for the VCSE sector to engage in local and national strategies of relevance |
| 3.4 | To create opportunities for further collaboration to increase the capacity of local services to meet the needs of all beneficiaries |
| East Riding VCSE Membership | |
| 4.1 | Full membership shall be open to any VCSE organisation/group whose beneficiaries live, work or visit the East Riding. Full members will have one vote per organisation in decision making |
| 4.2 | VCSE organisation/group to register on [www.vcse.uk](http://www.vcse.uk) to support communications as well as identify VCSE services within a locality. |
| 4.3 | Registered VCSE members eligible to nominate themselves for Collaborative Board Membership each year. |
| 4.4 | Associate membership shall be open to any public or private sector organisation/group whose beneficiaries live, work or visit the East Riding. Associate members have no formal voting rights in decision making |
| 1. **East Riding VCSE Collaborative Board** | |
| 5.1 | ICB Collaborative East Riding representative to support appointment of the board alongside invited impartial VCSE Network Members. The East Riding VCSE Collaborative objectives can be found in Appendix A. |
| 5.2 | Board appointments to be shared with all Network Members for final approval during a scheduled VCSE Network Meeting |
| 5.3 | Board Structure to reflect place and local priorities, with no more than six members and one Chairperson. |
| 5.4 | Applicants must submit expression of interest form and if shortlisted attend an interview with the appointment panel. |
| 5.5 | Board positions are for one year but can stand for reappointment. |
| 5.6  5.7 | Chairperson to be appointed via ICB VCSE Collaborative.  The VCSE collaborative coordinator will provide monthly updates to the VCSE Network as a standing agenda item, including progress made against the collaborative’s objectives in written format to be circulated with network minutes. |
| Chair and note-taker | |
| 6.1 | A nominated Collaborative Board member will support the role of Chair during VCSE Network Meetings. |
| 6.2 | East Riding VCSE Collaborative Chairperson to facilitate administration and membership support. This includes minute taking, communicating updates and opportunities as well as supporting membership registration and development. |
| Quorum and decision **m**aking | |
| 7.1  7.2 | The Group will establish working relationships with other appropriate groups and bodieswhereidentified  For any vote conducted within the network to be valid and binding, a quorum of at least 25 member organisations must participate in the voting process. This ensures fair representation and legitimacy in decision making. |
| 1. **Review** | |
| 8.1 | This Group’s Terms of Reference will be reviewed in September 2024 in the first instance and every two years thereafter. |

For the purpose of these Terms of Reference, beneficiaries also means clients, service users, customers, residents, general public

**East Riding VCSE Collaboration Board and Network Structure**

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| **ICB VCSE Collaborative:**  **Appointed East Riding VCSE Lead**  HEY Smile Foundation, Jamie Lewis (CEO) - review date [March 2025] | | | | | |
|  | | | | | |
| **East Riding VCSE Collaborative:**  **Chaired and resourced by appointed East Riding Lead** | | | | | |
| Children Young People and Families | Adults and Older People | Rural & Coastal Communities | Mental Health & Wellbeing | Community Voice | Community Voice |
| **Detty Tyler (Community VISON)** | **Andy Haynes (AGE UK HEY) and Judith Lund (British Red Cross)** | **David Gent (Active Humber)** | **Emma Dallimore (HEY MIND)** | **Susie Bovill (Home Start Goole and District)** | **Jo Sanders Potts (The Hinge)** |
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| **East Riding VCSE Network:**  Membership registration, meetings and communications, supported by ICB East Riding appointed lead. | | | | | |

**Appendix A: East Riding VCSE Collaborative Objectives:**

* Create a deeper understanding, across all stakeholders, of the VCSE sector, how it operates and the impact it has on health and wellbeing at a system, place and neighbourhood level
* Increase and build more effective communications to ensure VCSE organisations can access opportunities and the system is aware of the sector and what it can provide
* Design of the health and care system is informed by the changing needs of the population and health inequalities are reduced
* Deliver against the health and care priorities at place as well as contributing to delivery against system wide priorities
* Ensure the workforce of the VCSE sector is included in the system ‘one workforce’ plan, utilising and sharing skills and learning and developing together
* Increase the investment into the VCSE sector enabling organisations to deliver health and wellbeing services

1. [↑](#footnote-ref-2)