**Date:** Wednesday 27th August 2025 **Chair:** Kerri Harold

**1. Welcome & Introductions**

* Attendees introduced themselves and their organisations– See attendance list for contact details.

**Meeting Format & Frequency**

* Agreement to hold quarterly meetings.
* Locations: to rotate between different venues across the area.
* Timing: 2-hour sessions, to include time for both information sharing and informal networking.

**Agenda agreed**

* + Welcome
	+ Introductions
	+ Speaker session
	+ Networking

**Topics Suggested for Future Meetings**

* Funding / Collaboration bids.
* Safeguarding updates – share information on forums and guidance.
* Training & development:
	+ Mental health training.
	+ Practical skills (IT basics, CV writing).
* **Volunteer support:**
	+ Volunteer hours in Goole, Bridlington and Hedon – support needed.
	+ Potential link up with schools (e.g. Emma to be contacted for more detail).
* **Social Value Engine tool:**
	+ Discussion on how it can be used for measuring impact.
	+ Explore what data should be collected and how smaller groups can use it.
	+ Possible involvement of Andrew Hudson (Humber) to explain.

**TOR (Terms of Reference)**

* Group to draft a **mission statement**.
* Must reflect being **accessible and inclusive**.
* Clarify role of members, expectations, and services.

**3. Actions Agreed**

1. Kerri - Invite speaker on Social Value Engine – to explain how it works, what data is required, and how groups can make best use of it.
2. Minutes to be typed and emailed out after each meeting within 7 days
3. Hybrid option – agreed a virtual dial-in for those unable to attend in person.
4. Community Vision- Circulate safeguarding/forum information to all members.
5. Members share their information/events etc. HEY Smile to upload information to shared platform/website for wider access.
6. Explore training options (mental health, IT basics, CV support).

**4. Next Steps – Kerri Harold**

* Draft and agree TOR (including mission statement) - Importance of building relationships and learning from how other networks operate.
* Confirm next quarterly meeting date and location.
* Develop plan for speaker sessions