

DELIVERY GROUP FUND – SMALL GRANTS GUIDANCE

Key Information

This scheme is for organisations who are members of the East Riding Community Covenant Delivery Group and/or sub-groups and only covers projects which will be delivered to support members of the Armed Forces community living in the East Riding of Yorkshire.

The minimum grant that can be applied for is **£500**, with the maximum grant being **£5,000**. **Please use the link to the form below to apply for grants between £500 and £2,000. For grants between £2,001 and £5,000 please use the Large Grants Form available on the Application Portal.**

Applications must be made via Flexi-Grant by 31 January 2026 at 23:59. Please follow this link to start a Small Grant application (if you have not used Flexi-Grant before, you will need to register for an account):

[Small Grant Application Form](#)

The scheme provides organisations with funding to support delivery of projects which seek to address **one or more** of the key priorities outlined in the Delivery Group Action Plan (please refer to application form for details). Project ideas do not have to be new, but you will need to tell us about what change your project will make.

We are seeking to fund projects that are targeted on meeting local needs quickly. If we award you a grant, we expect you to begin your work within a month from signing your terms and conditions.

If your project involves delivery with children or vulnerable people, you will need to ensure that you manage relevant risks, such as relevant safeguarding training to ensure you keep people safe.

You can work with other organisations as part of your project. The organisation that submits the application is the lead organisation. It will have legal responsibility for all funding we award and will be financially accountable for any funds that may be distributed by the lead organisation to delivery partners.

If you are successful in obtaining a grant, you will need to provide bank account details for payment of the grant in the name of the lead organisation. If the lead organisation does not have a bank account, it may be possible to pay suppliers of services to your organisation via invoicing directly to the supplier. This will need to be discussed with the Council's programme manager. You should also acknowledge the support of the Council in any materials that refer to the project and in any written or spoken public presentations about the project. Such acknowledgements (where appropriate or as requested by the Council) shall include the Council's name and logo according to branding guidelines.

Depending on overall demand for funding and anticipated outcomes of each grant application, the Delivery Group Fund Panel reserve the right to agree a higher or lower allocation than has been requested by an organisation.

All funding granted to deliver a project must be used by **31 March 2026**.

A report outlining evidence of spend and the positive impact/s that the project has had will be required shortly after this date.

Am I eligible to apply?

To be eligible to apply you must:

- Be a member of the East Riding Community Covenant Delivery Group or one of the sub-groups
- Be appropriately constituted to deliver the intended project
- Have suitable processes in place to deliver a quality and safe project